



Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 222-2142 Fax: (401) 222-6387
Web Site: www.purchasing.state.ri.us

8 May 02
Addendum # 1

RFP # B00901: Oracle Public Sector Financial Applications and Database Administration

Submission Deadline: 15 May 02 @ 2:00 PM

- Twenty e-mailed questions / responses are posted for review.
- No further questions shall be entertained

A handwritten signature in black ink, appearing to read "Jerome D. Moynihan".

Jerome D. Moynihan, C.P.M., CPPO
Administrator of Purchasing Systems

LOI # B00901

Title: Oracle Public Sector Financial Applications and Database Administration

Responses to questions submitted:

1. We are incorporated in the State of Delaware currently and have business licenses in the States of Delaware, New York and New Jersey. We are in the process of applying for a business license in the State of Rhode island. Is this sufficient to respond to LOI # B00901 ?

Anyone can respond. If you are selected, you will need to show proof that you have applied for a Certificate of Authority from the R.I. Secretary of State's Office. More information can be obtained from the RI Secretary of State's web site.

2. What is the breakdown of personnel for each job description?
 - There are no specific breakdowns, the purpose of the LOI is to establish a list of qualified vendors. A state department/agency can then select from the list when needs for these services are required.
3. Will there be multiple awards?
 - Refer to question 2.
4. How many positions will be placed in Toto?
 - Refer to question 2.
5. How will these people be deployed? All at once, in stages?
 - Refer to question 2.
6. Is this a compliment to existing staff or replacement of?
 - Refer to question 2.
7. Can any of the contractors work remotely?
 - That will be the decision of the contracting department/agency.
8. **On page 2 of the RFP it states:** *It is intended that an award pursuant to this Request will be made to a prime contractor, who will assume responsibility for all aspects of the work.*

Does this mean there will only be one contractor on this MPA?

- No, the purpose of the LOI is to establish a list of qualified vendors. A state department/agency can then select from the list when needs for these services are required.

9. **On page 2 and 3 of the RFP it states:** *Joint venture and cooperative proposals will not be considered, but subcontracts are permitted, provided that their use is clearly indicated in the offeror's proposal, and the subcontractor(s) proposed to be used are identified in the proposal.*

In the event of a merger/acquisition, would the new entity be able to perform work under the MPA agreement if one of the prior companies involved in the merger was on this MPA?

Perhaps. The Division of Purchases would have to be notified, in writing, of the merger and informed of any changes in personnel. The State of Rhode Island would expect some type of continuity....personnel that were working on the RI project remaining with the new company. Given that information, the State would then make a decision regarding the transfer of the contract to the new entity.

10. **Under General Qualification on page 3 of the RFP, it states:** *Full life cycle implementation experience with deployment of systems of similar size and complexity.*

What is the size and complexity of this project? How many agencies, users, account numbers, etc...will be involved in this project? Is there a conversion that will be done? What is the prior system being converted from?

- Refer to question 8.

11. **On page 3 under the Vendor Terms it states:** *Quality Guarantee: The vendor guarantees that work performed will meet project specifications and will be subject to Quality Assurance review by the state. Noncompliance will result in nonpayment for services.*

Will the project specifications be provided to vendors so a bid/no bid decision can be made? Is there a project plan in place with specific task and time allocations? How was this project plan developed? Were any resources with prior Oracle Financial System implementation experiences used in generating the project specifications? Does the project manager have prior Oracle Financial System implementation experience?

- This is not a specific project, the purpose of the LOI is to establish a list of qualified vendors. A state department/agency can then select from the list when needs for these services are required.

12. Is there a formal Quality Assurance review process and procedure in place? Will copies of this policy be provided also? Is this review done by individuals that have experience in implementing the application? Are there any ISO standards that will be followed for quality control? Does the vendor need to have ISO certification as an organization to meet these Quality Assurance requirements?

- Each QA process would be project specific, there is no is no statewide QA policy.

13. On page 3 it states: *The state has the option to hire contracted staff after a period of six months at no charge or penalty.*

Is this option to only hire the staff as full-time state employees or offer consulting contracts to the employees in place of working through an MPA approved vendor?

- The state reserves the right to hire contracted staff after a period of six months at no charge or penalty.. This does not preclude any separate agreements your company has with its employees.

General Questions:

14. What agency will be managing this project?

- This is not a specific project, the purpose of the LOI is to establish a list of qualified vendors. A state department/agency can then select from the list when needs for these services are required

15. Has this project started or is it in the planning stages?

- Refer to question 14

16. How many individuals does the project-staffing plan call for?

- Refer to question 14

17. How many person hours are allocated to this project for MPA resources?

- Refer to question 14

18. When this project was budgeted, what was the rate used for the budget estimate?

- Refer to question 14

19. What is the estimated start and completion date for this project?

- Refer to question 14

20. After reading the RFP, related to Oracle Public Sector Financial Applications, it appears that you are looking for contract support services for your existing Oracle environment verses "project based" consulting services. Is this correct?

- No, services can fall in either category.

END